

Request to Add a Person(s) to Existing Household (18 years or older)

An application with all supporting documents will also need to be submitted with this form for any new members you are adding to the household.

PLEASE NOTE: FINAL APPROVAL FOR A PERSON TO BE ADDED MUST BE OBTAINED BEFORE THE PERSON IS AUTHORIZED TO RESIDE IN YOUR HOME. OTHERWISE YOU ARE IN VIOLATION OF YOUR LEASE AGREEMENT.

TENANT'S NAME AND ADDRESS: _____ _____	
Tenant's current phone #: _____	
As a Tenant of a Luminest Community Development, I am hereby requesting that the following person(s) be added to my lease:	
Name	Relationship to Tenant
_____	_____
_____	_____
_____	_____
Tenant's Current Phone #: (____)_____	
Person to be Added Current Address and Phone#: _____	

WHAT'S NEXT???? Once your request to add a person(s) to your household is received, and if it is complete, management will determine if the addition can be approved according to the policy. If so, we will begin processing your request by verifying income and running background criminal checks for any adults. If there is a criminal record, we will evaluate the seriousness of the crime. Registered sex offenders will be permanently denied.

A. REASON FOR REQUEST TO ADD PERSON(S) TO HOUSEHOLD:

Please state in your own words why you wish to add the above person(s):

Do you wish to add this person due to a medical reason? Yes No

Do you consider yourself disabled? Yes No

Name of Medical Professional who can verify this need:

Do you wish to permanently add this person? Yes No Unknown

If temporary, for how long? _____

Do you wish to add this person as a Live-in Aide? Yes No

If Yes, you will need to fill out "Request for Live-in Aide" forms

B. BACKGROUND INFORMATION:

Has any adult you are requesting to add ever been arrested for any drug-related, violent, or sexually related criminal activity? ___ Yes ___ No If Yes, please give dates, charge, city and state:

Have they been arrested for any other reason?

___ Yes ___ No If Yes, give reason: _____

Is this person currently on Parole or Probation: ___ Yes ___ No

If Yes, please give name and phone number of supervising officer:

C. OUT-OF-STATE RESIDENCY HISTORY: Please list all past addresses of any out-of-state residences that the person you wish to add has lived at as an adult:

_____	_____
_____	_____
_____	_____

